



# 4-H VOLUNTEER INFORMATION SERIES

N e b r a s k a 4 - H Y o u t h D e v e l o p m e n t

## Installation Ceremonies of 4-H club Officers Example 2

### Setting

The Installer has, on a table, the following carpentry tools: hammer, blueprint, pencil and ruler, tool box (small), power drill, saw, and steel wool. The officers are at the front of the group in the following order: president, vice-president, secretary, treasurer, reporter, song leader, and recreation leader:

**Installer:** “As officers for the \_\_\_\_\_ 4-H Club, you are builders who form a work crew. Each crewmember has special work to do and a tool that symbolizes this work.”

“\_\_\_\_\_, you are **president**. This hammer symbolizes power and order.” (Present hammer.) “You have many responsibilities. You will preside at club and executive committee meetings. You will be ready at any time to give your services for the best interest of the club. You must protect its good name and strive always to further its ideals and purposes.”

“\_\_\_\_\_, this blueprint symbolizes careful planning and organization.” (Present blueprint.) “You, as **vice-president**, must be able to preside in the absence of the president. You will help plan in the absence of the president. You will help plan and announce each program. You will strive in every way to aid in promoting our 4-H programs.”

“This pencil and ruler symbolize taking notes and marking carefully the progress and achievements of our club.” (Present pencil and ruler.) “\_\_\_\_\_, as **secretary** you will keep track of our club membership roll and keep a complete record of what takes place at each meeting.”

“\_\_\_\_\_, this toolbox symbolizes the safekeeping of tools that are used for building.” (Present toolbox.) “As club **treasurer** you will keep track of our club finances. You will keep an accurate record of all receipts and expenditures.”

“\_\_\_\_\_, you are **reporter**. The power drill symbolizes making noise.” (Present power drill.) “You will make a lot of good noise for our club as you keep people informed of the activities and progress of our club. You must work in cooperation with the local and area newspapers, giving them an accurate and true account of our club meetings. You also will let them know of activities and events that they might like to cover with a staff photographer or reporter.”

“A saw is said to sing, \_\_\_\_\_. As **song leader** you must sing also.” (Present saw.) “You will lead the club in songs that will liven us up during the meeting.”

“\_\_\_\_\_, steel wool is used to put on a shine.” (Present steel wool.) “As **recreation leader(s)**, you will put the shine and polish on the club meetings, not with steel wool, but with an activity or game.”

“As club officers you must strive to build a strong club that will last even after you leave the club, just as a carpenter builds a strong, sound house to last after he or she is gone.”